

L-14 Proof of Identity and Name Change

Section	Date Issued	Revision Date(s)	Date of Last Review
Governance	February 2023		February 2023

1. POLICY STATEMENT

This policy outlines the MARRT requirements and processes when considering a Registrant's name change requests. The policy applies to all Registrants who wish to change their registered name with the MARRT.

2. DEFINITIONS

None

3. POLICY

Under The RRT Act of Manitoba C.C.S.M. c. R115, 10(1) the MARRT Register must contain the name of every person registered with the MARRT. The name a MARRT registrant uses in his/her/their practice must be the same as the name registered with the MARRT. The registrant's name in the register must be supported by documentary evidence submitted with the registrant's initial application for registration. Registrants must notify the MARRT of any change in the information provided on their application for registration, within 30 days of the effective date of the change (this includes name changes).

The MARRT registrant's request for a change of his, her or their name in the Register must be approved by the Registrar.

The Registrar may direct that a Registrant's name in the Register be changed if the Registrar is satisfied that the Registrant has validly changed his, her, or their name.

To request a change of name, Registrants must complete the *Name Change* form and return the form to the MARRT with required supporting documentation; for example:

- Copy of change of name certificate
- Copy of marriage certificate
- Copy of divorce certificate

The documentary evidence must confirm that a person has legally changed his, her, or their name. Documents such as driver licenses or health cards may be submitted in addition to the documents listed above; however, on their own they may not be sufficient.

After the new name is entered in the MARRT Register, the Registrant's former name(s) will continue to be available in their MARRT profile.

Using a name other than the registrant's name as set out in the Register, while providing or offering to provide respiratory therapy services, may be considered an act of professional misconduct.

4. REFERENCES

Name change form