

G-12 Observer Policy

Section	Date Issued	Revision Date(s)	Date of Last Review
Governance	Feb 2017		March 2019

1. POLICY STATEMENT

The Manitoba Association of Registered Respiratory Therapists (MARRT) recognizes the importance of observers in order to provide for the sharing of information in areas of common interest and promoting transparency where appropriate. The observer policy will identify who can be an observer and under what conditions an observer may attend MARRT meetings.

2. DEFINITIONS

An observer is defined as a person or persons having an interest in the business of the MARRT but who is not a member of the MARRT Board of Directors.

There are three observer categories:

1. A member of a regulatory college / association other than MARRT.
2. A member of the public.
3. A University of Manitoba student Respiratory Therapist.

3. POLICY

Individuals will be permitted to attend only face to face MARRT business meetings as observers except for of any portions that have been identified as closed to observers by MARRT prior to, or during, the meeting. Closed portions may include discussion of sensitive information such as those involving personnel, financial, contractual or legal matters.

Individuals will not be permitted to attend the “in camera” portion of MARRT business meetings.

A request to attend as an observer must be submitted to MARRT at least 30 days prior to the meeting. In addition, a Director may extend an invitation to individuals or organizations that they feel may benefit from observing the meeting.

Observers will not participate in the discussion or voting of a matter, but time permitting and at the discretion of the Board of Directors, a time may be set aside for observer's comments at each meeting

All meeting material distributed to the observer is to be returned following the conclusion of the meeting.

All observers must sign the Confidentiality Agreement prior to the business meeting being attended.

4. REFERENCES

National Alliance of Respiratory Therapy Regulatory Bodies Observer Policy
NARTRB-ADM-004