

# F-05 Fee Increases and Special Levy Policy

Section	Date Issued	Revision Date(s)	Date of Last Review
Governance	February 2023		February 2023

## 1. POLICY STATEMENT

The Manitoba Association of Registered Respiratory Therapists (MARRT) regulates the registered respiratory therapy profession in Manitoba. Self-regulation requires financial sustainability. As such, fees and levies are set by the Board to ensure self-regulation remains sustainable.

## 2. DEFINITIONS

None

## 3. POLICY

During the annual budget review, all revenue and expenses required for the operation of the MARRT for the upcoming fiscal year, will be reviewed and identified.

The total annual budget is required to fulfill the mandate of the legislated requirements and to cover all expenses.

Expenses are covered by revenue generated from the payment of licensure fees by Registered Respiratory Therapists licensed by the MARRT.

To ensure the viability of the MARRT, the Board may:

- increase the annual license fee for the upcoming license renewal fee at a rate required for the regulatory body to sustain itself,
- increase the annual license fee at a rate that is equivalent to or less than the Cost-of-Living Index or other valid determinant as identified by the Government of Canada or Manitoba. The Cost-of-Living or identified determinant, as published at the time of the annual budget review, will be

used as the rate to determine the fee increase, should the Board wish to do so,

- identify a special levy fee to be administered over a predetermined number of years to be charged to each registrant annually. The special levy fee requires a specific purpose and is to be used for this specific purpose only. The special levy fee is not subject to being prorated and is to be paid in full, regardless of the time of year the registrant is licensed. In the event of an emergency where additional funds are required and no other financial options are available, the Board may redirect the funds collected through the special levy. If this occurs, the registrants will be notified of this decision within 30 days following the decision, explaining the nature of the emergency.

A fee increase and or special levy must be communicated to the MARRT registrants no less than 60 days prior to the implementation of the fee increase of special levy.

#### **4. REFERENCES**

None